

**APPROVED**

**TAX INCREMENT REINVESTMENT ZONE No. 5  
BOARD MEETING MINUTES  
2<sup>nd</sup> Floor Council Chambers  
March 8, 2012  
7:30 A.M.**

Board Members in attendance:

Annette Gutierrez  
Ruben Torres  
Terry Smith  
Homar Niestas  
TJ Karam  
Mike Churchman  
Fred Dalbin  
Rida Asfahani

Board Members absent:

Art Fierro  
Mike Murguia (Excused)  
Elke Cumming (Excused)

Staff Members present:

Diana Diaz  
Marie Taylor  
Annaelisa Holguin

MINUTES

1. Call to order and establishment of a quorum TJ Karam  
**The Tax Increment Reinvestment Zone No. 5 Board met at the above place and date. Meeting was officially called to order at 7:38 a.m. by TJ Karam and a quorum established.**
2. Welcome and Introduction of New Board Members  
**New Board member gave a brief introduction and talk about their interest in Downtown. New board member is: Rida Asfahani.**
3. Discussion & Action TJ Karam
  - A. Approving the meeting minutes for November 10, 2011  
**Motion by Mike Churchman to approve, seconded by Terry Smith and unanimously approved.**
  - B. Assigning New Board Members to Committees TJ Karam  
**Motion to add Annette Gutierrez, Fred Dalbin, Mike Churchman to the Project Committee and Homar Niestas and Terry Smith to the Finance Committee made by Ruben Torres, seconded by Fred Dalbin and unanimously carried.**
4. Discussion & Action Diana Diaz
  - A. Amending the Final Project Plan and Financing Plan to add Project No. 4: Civic Space at Cavalryman Pocket Park as an eligible project for TIRZ funding to cover public infrastructure costs totaling \$100,000

## APPROVED

**Motion to fund Project No. 4: Civic Space at Cavalryman Pocket Park as an eligible downtown project for TIRZ funding to cover renovation of public pocket park totaling \$100,000 made by Fred Dalbin, seconded by Mike Churchman and unanimously carried.**

B. Amending the Final Project Plan and Financing Plan to allocate additional funding for Project No. 1: Façade Grant Program in the amount of \$100,000

**Staff gave a presentation of the façade grant program approved projects with the tax revenue impact since 2008. Motion to allocate additional façade funding in the amount of \$100,000 was made by Mike Churchman, seconded by Homar Niestas and unanimously carried.**

C. Amending the TIRZ No. 5 to enlarge the boundaries to include properties in Union Plaza District.

**Staff presented the Union Plaza District area and explained the projected tax increment revenue for the TIRZ No. 5. Motion to approve expansion of the TIRZ No. 5 to include Union Plaza was made by Ruben Torres, seconded by Rida Asfahani and unanimously carried.**

5. Staff Update and Reports on Diana Diaz

A. Downtown Façade Program

**Staff presented the downtown façade program update under item 4B.**

B. Downtown Incentive Package

**Staff updated the board on the development application fee exemption incentive where several development permit fees for projects located within the 2015 Downtown Plan are exempted.**

6. Update on Downtown Projects Diana Diaz

**No update.**

7. Adjournment

**Motion made by Ruben Torres, seconded by Fred Dalbin and unanimously carried to adjourn the meeting at 8:15 a.m.**

Approved: \_\_\_\_\_ Recording Secretary